

Rutherford County Office Building 289 N. Main Street Rutherfordton, NC 28139

# **Rutherford County**

# **Board of Commissioners**

# Minutes of May 1, 2017

Monday, May 1, 2017 6:00 PM

# I. Call to Order

Chairman King called the May 1, 2017 meeting of the Rutherford County Board of Commissioners to order.

# Present: Chairman Bryan King, Vice Chairman Alan Toney, Commissioner Michael Benfield, Commissioner Eddie Holland, and Commissioner Greg Lovelace.

# A. Pledge of Allegiance

Tourism Development Authority Director Don Cason led in the Pledge of Allegiance.

# B. Agenda Approval

Commissioner Holland moved to modify the agenda by moving VI. New Business, Item D, ID 17-1332 Relocation of Union Mills Post Office to follow the III. Consent Agenda and approve the agenda with this modification. Commissioner Lovelace seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

# II. Public Comments

Mr. George Schultz who is the director of the Center for Intercultural Training (CIT)in Union Mills spoke to the Board regarding the need for a post office in Union Mills. CIT trains missionaries that travel around the world. It is a cost in staff time and vehicle expense to travel to the Rutherfordton post office. Locating a post office in Union Mills would be beneficial to his agency and to the residents of Union Mills.

#### VI. New Business

# D. ID 17-1332 Relocation of Union Mills Postal Office

Mr. Michael K. Bullard, Real Estate Specialist with the United States Postal Service, told the Board that The United States Postal Service will be re-establishing the retail services previously provided at the Union Mills, NC Post Office to a yet to-be-determined location as close as reasonably possible to the former location.

In undertaking this project, the Postal Service will complete a process set out in 39 CFR 241.4 for soliciting and considering input from the community and local officials. He asked for the Board's input regarding the project.

After the 30-day comment and appeal period, the Postal Service will consider the comments and appeals received that identify reasons why the Postal Service's tentative decision and proposal is, or is not, the optimal solution for the identified need. Following that consideration, the Postal Service will make a final decision to proceed with, modify, or cancel the proposal. The Postal Service then will send an initial news release announcing the final decision to local news media and post a copy of the information in the public lobby of the Post Office. The Postal Service then then implement the final decision.

# III. Consent Agenda

Commissioner Benfield moved to approve the Consent Agenda. Commissioner Holland seconded the motion. The vote on the motion was:

Ayes: Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

#### Consent Agenda items approved were:

- A. Minutes of Special Meeting of April 3, 2017
- B. Minutes of April 3, 2017
- C. Minutes of Special Meeting of April 11, 2017 (11:00 a.m.)
- D. Minutes of Special Meeting of April 11, 2017 (2:00 p.m.)
- E. Minutes of Special Meeting of April 12, 2017
- F. Tax Refunds and Releases Refund amount totaling \$2,904.33 Releases greater than \$100 totaling \$4,329.68 Releases less than \$100 totaling \$716.67 (A copy of these tax refunds and releases is typed in the Minute Book.)

# **IV.** Commissioners/Appointments

#### A. ID 17-1344 National Day of Prayer

Vice Chairman Toney presented a National Day of Prayer Proclamation for the Board's consideration.

# Vice Chairman Toney moved to approve the proclamation. Commissioner Holland seconded the motion. The vote on the motion was::

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

#### A Proclamation

#### By the Rutherford County Board of Commissioners

**Whereas,** from the earliest days of our county's history, people have turned to Almighty God for help and guidance; and

Whereas, in times of national crisis when the country is striving to strengthen the foundations of peace and security, citizens stand in special need of divine support; and

**Whereas,** the Congress, by a joint resolution approved on April 17, 1952 (66 Stat. 64), has provided that the President "shall set aside and proclaim a suitable day each year, other than a Sunday, as a National Day of Prayer, on which the people of the United States may turn to God in prayer and meditation"; and

Whereas, the first Thursday of May has been designated, by the Congress of the United States, as the National Day of Prayer; and

Whereas, the Rutherford County Board of Commissioners recognizes that distinction; and

Whereas, the Rutherford County Board of Commissioners recognizes the need for our citizens to join in this prayer effort; and

Now, therefore, be it hereby resolved that the Rutherford County Board of Commissioners encourages Rutherford County citizens to unite in prayer on May 4, 2017.

**Adopted** this the 1<sup>st</sup> day of May, 2017

# B. ID 17-1336 EMS Week Proclamation

Transportation Director Kerry Giles presented the 2017 EMS Week Proclamation for the Board's consideration. Historically, the Board of Commissioners has declared a week in May each year as "Emergency Medical Services Week." EMS Week in 2017 is May 21-27. Rutherford Hospital and the Board of Commissioners jointly host a breakfast for emergency personnel during this week which is planned for May 26 this year.

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# Commissioner Benfield moved to approve the proclamation. Vice Chairman Toney seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

# **EMS Week Proclamation**

To designate the Week of May 21-27, 2017 as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

**THEREFORE**, I Bryan A. King, Chairman of the Rutherford County Board of Commissioners, Rutherford County, North Carolina in recognition of this event do hereby proclaim the week of May 21-27, 2017 as

#### EMERGENCY MEDICAL SERVICES WEEK

With the theme, EMS: One Mission One Team, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

# C. ID 17-1342 Appointment to Rutherford County Community Child Protection Team/Child Fatality Team

At the April 3, 2017 County Commissioners' meeting, the Board voted to advertise and request applications for vacant County Commissioner-appointed positions on the Rutherford County Community Child Protection Team/Child Fatality Team. An application was received from Ms. Yanet Cisneros who would represent the Hispanic community.

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## Commissioner Benfield moved to appoint Ms. Cisneros to the Rutherford County Community Child Protection Team/Child Fatality Team. Commissioner Lovelace seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

## D. ID 17-1341 Appointment to Workforce Development Board

Ms. Pam Bradley who represented Adult Education and Literacy on the Workforce Development Board is no longer serving in a capacity that would allow her to continue to represent this category. Ms. Donna Hood who is the Dean of Continuing Education at Isothermal Community College has expressed a willingness to serve.

The Board agreed to advertise this position, accept applications, and make an appointment at a future meeting.

## Commissioner Benfield moved to advertise the vacancy on the Workforce Development Board and to accept applications prior to making an appointment at a future meeting. Vice Chairman Toney seconded the motion. The vote on the motion was::

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

# E. ID 17-1335 Appointments to Rutherford County Boards and Commissions

Chairman King called the Board's attention to a list of terms of office that that will expire on June 30, 2017 on several Rutherford County boards/commissions.

The Board agreed to advertise these positions, accept applications, and make appointments at a future meeting.

Name	Board name	Category	Appointing Authority
	Home & Community Care Block		
Ms. Pat Morgan	Grant Comm.	Commissioner Appointment	Commissioners
Mr. Ron Giles	Isothermal Community College Board of Trustees	Commissioner Appointment	Commissioners
Ms. Pat Morgan	Isothermal Community College Board of Trustees	Commissioner Appointment	Commissioners
Mr. Alan Toney	Jury Commission	Commissioner Appointment	Commissioners
Ms. Pat Keeter	Juvenile Crime Protection Committee	County Commissioner Appointee	Commissioners
Mr. Chip McIntosh	Juvenile Crime Protection Committee	Chief of Police Designee	Commissioners
Ms. Judy Toney	Juvenile Crime Protection Committee	County Commissioner Appointee	Commissioners
Mr. Phillip Cole	Juvenile Crime Protection Committee	County Commissioner Appointee	Commissioners
Mr. Basil Savitsky	Juvenile Crime Protection Committee Substance Abuse Professional Commissioner		Commissioners

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Name	Board name	Category	Appointing Authority
		Parks and Recreation	
Ms. Barbara Leddy	Juvenile Crime Protection Committee	Representative	Commissioners
Ms. Helen White	Juvenile Crime Protection Committee	Health Director Designee	Commissioners
Mr. Steve Collins	Juvenile Crime Protection Committee	Member of Faith Community	Commissioners
Ms. Faye Hassell	Juvenile Crime Protection Committee	United Way or other Non-Profit Representative	Commissioners
Ms. Marilyn Kaylor	Juvenile Crime Protection Committee	Director AMH/DD/SA or designee	Commissioners
Ms. Debra Conner	Juvenile Crime Protection Committee	County Manager Designee	Commissioners
Ms. Tanya Morrow	Juvenile Crime Protection Committee	Member of Business Community	Commissioners
Ms. Hanna Wilson	Juvenile Crime Protection Committee	Person Under the Age of 18	Commissioners
Ms. Yecenia Ponce	Juvenile Crime Protection Committee	County Commissioner Appointee	Commissioners
Mr. David Chambers	Juvenile Crime Protection Committee	District Attorney's Office Representative	Commissioners
Renee Putnam	Library Board of Trustees	District #4	Commissioners
Mary Costner	Library Board of Trustees	District #2	Commissioners
Phillip Miller	Planning Commission	District 3	Commissioners
Mr. Justin Conner	Planning Commission	District 2 - At Large	Commissioners
Jimmy Huffstickler	Planning Commission	District 4	Commissioners
Mr. Julius Owens	Social Services' Board	Commissioner Appointment	Commissioners
Mr. Richard Lundy	Tourism Development Authority	Occupancy Tax Collector	Commissioners
Mrs. Tamar Martell	Tourism Development Authority	Occupancy Tax Collector	Commissioners
Mr. Dave Long	Tourism Development Authority	Travel and Tourism Promotion	Commissioners
Phillip Melton	Transit Advisory Board	Low Income, Limited English	Commissioners
John Jarrett	Transit Advisory Board	Disabled	Commissioners
Mr. Mike Tanner	Transit Advisory Board	Government Affiliate, Economic Development	Commissioners
Ms Shirley Broughton	Transit Advisory Board	Transit User, Private Citizen	Commissioners
Ms. Kandi Bridges	Transit Advisory Board	Elderly, Minority, Disabled, DSS	Commissioners

# V. Old Business

# A. ID 17-1338 Financing for County Projects

Finance Director Paula Roach presented information regarding financing for certain County projects.

- College Roofs Business Sciences and Communications Buildings \$1,000,000 The Reimbursement Resolution passed July 2015 with the addition of funds from the College Capital Reserve completed a total of three roofs on the Isothermal Community College campus. The General Fund will be reimbursed for expenditures incurred in FY15-16 for the roofs.
- College EDA Building/Comprehensive Applied Sciences Building \$4,700,000 The Reimbursement Resolution amended April 2016 funded a portion of the new building (up to

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\$4.7M). The balance of funding will come from the \$2.1M EDA grant and \$2M of Connect NC bond funds. Bids for the building which were opened on April 13, 2017 for the construction and all alternates came in below the \$7. 3M budgeted by ICC for the new building. Construction bids will be approved by ICC Board (contingent on LGC approval) on April 26t<sup>h</sup> at their special meeting.

- Rutherford County School System Purchase of Beam Property \$163,750 Schools are scheduled to close on the property prior to May 1s<sup>t</sup> (price includes the survey.) The April, 2017 resolution authorized reimbursement of the purchase upon closing of the financing.
- County Purchase of Toms Street Property and Renovations/Up fit \$366,152 The property will be used to satisfy growing building and space needs of the County and court system; renovations are anticipated to be completed/coordinated with County Public Works/Maintenance staff; purchase will be completed later in May.
- County Jail Improvements include the following: \$520,098
  - Sewer Improvements Bar Screen
  - Locking Control System
  - Roof Replacement
  - Booking Area (Secured Entrance) and Medical Area

•	Closing Costs related to the project	<u>\$75,000</u>
	Total Project Costs to be Financed	\$6,825,000

Stephens, Inc. assisted the County staff with the bank RFP in January. Due to construction approval delays with the College, the financing was shifted to May, 2017, and BB&T, as the low bidder, guaranteed their rate at 15 years to fit the adjusted timeline.

At the March, 2017 County Commissioners' meeting, the Commissioners called for the public hearing to authorize the application to the LGC for the projects as described. The Board held the public hearing at the April meeting, approved execution of related documents contingent upon LGC approval, and passed a resolution for the following items:

- Proceed with the projects/improvements as presented for the Schools, College and County
- Contract with BB&T for the financing
- Approval/Authorization of Deed of Trust (County will take ownership of the Communications and Business Sciences buildings to hold as collateral for the loan).
- Approval/Authorization of Lease (County will lease the buildings back to the college for use over the period of the financing)
- Declaration of Intent (authorizes the County to reimburse itself or the Rutherford County School System for expenses/items incurred 60 days prior to closing from the financing proceeds) such as the School land scheduled to close by May 1.

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Finance Director Roach also presented a Capital Project Ordinance for the Board's consideration.

# Vice Chairman Toney moved to approve the Capital Project Ordinance. Commissioner Holland seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

#### COUNTY OF RUTHERFORD 2017 Financing – College, County and School Projects Ordinance No. 2017-05-01 Adopted May 1, 2017

Be it hereby ordained by the Board of Commissioners of Rutherford County, North Carolina, that pursuant to Section 13.2, Chapter 159 of the General Statues of North Carolina, the following project ordinance is adopted.

SECTION 1: The projects authorized are the College Roof Replacements for the Communications and Business Sciences Building, Partial Funding for the College's Comprehensive Applied Sciences Building, Jail Improvements, Purchase of Land for Future School Development and Purchase of Land/Building for County Facilities.

SECTION 2: The Rutherford County staff is hereby directed to proceed with the project within the terms of the budget contained herein.

SECTION 3: The following revenues and resources are anticipated to be available to complete the project activities:

2017 Private Placement - Capital Projects -	- Loan Proceeds	\$6,825,000
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SECTION 4: The following amounts are appropriated for the project activities:

2017 Private Placement – Capital Projects	
College Roof Replacements - Reimbursement	\$1,000,000
College EDA Comprehensive Applied Sciences Building - Partial	4,700,000
County Jail Improvements	520,098
County Land/Building Purchase – Toms Street	366,152
Schools Land Purchase – Beam Property	163,750
Costs of Issuance	75,000
2017 Private Placement – Capital Projects – Total	\$6,825,000

Section 5. The Finance Officer is hereby authorized to set up and maintain the project within the Capital Projects – Other Fund.

Section 6. The Finance Officer is hereby directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 7. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this project in every budget submission made to this board.

Section 8. Copies of this project ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this the 1<sup>st</sup> day of May, 2017.

## VI. New Business

# A. ID 17-1340 Tax Releases and Refunds for Queen's Gap Water District

County Manager Steve Garrison presented tax releases and refunds for the Queen's Gap Water District. In July 2014, the County adopted a Water Service district throughout the Queens Gap Subdivision Development in accordance with NCGS 153A-301 and 153A-302. The timing of this district was based upon the estimated completion dates provided by the engineering firms partnering with the County on this project. This water service district was established to reimburse future anticipated expenditures and flushing costs incurred by Broad River Water Authority (BRWA). North Carolina law allowed Rutherford County to implement collections for this service district one year prior to the original anticipated completion date; subsequently collections for this water service district occurred for tax years 2015 and 2016.

Unfortunately, there were multiple setbacks in this project which delayed the project by more than 12 months. Because of these delays, the public water is not currently available to the property owners in this water service district, Manager Garrison recommended that the County provide a release or refund to the property owners for this service district pursuant to NCGS 105-381.

## Commissioner Lovelace moved to approve tax releases and refunds for the Queen's Gap Water District. Vice Chairman Toney seconded the motion. The vote on the motion was:

Ayes: Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace. Noes: None

# Tax Releases and Refunds for Queen's Gap Water District

Refund amount totaling \$7,139.57 Releases greater than \$100 totaling \$1,711,79 Releases less than \$100 totaling \$869.82 (A copy of these releases and refunds is typed in the Minute Book.)

# B. ID 17-1339 Animal Control Services Appointments Resolution

County Manager Steve Garrison presented a resolution which would approve appointments in the Animal Control Services' Department allowing the employees to deal with the statutorily mandated situations or services for this department.

Commissioner Benfield moved to approve the resolution. Vice Chairman Toney seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

#### COUNTY OF RUTHERFORD NORTH CAROLINA

#### RESOLUTION

**WHEREAS**, North Carolina General Statutes Chapter 67, Article 5, permits the County of Rutherford (hereinafter "County") to adopt a resolution to appoint one or more persons as an animal control officer and county dog warden with the powers and duties as set forth therein (hereinafter "county dog warden"); and

**WHEREAS**, the County Manager has appointed certain individuals as employees of Rutherford County Animal Control Services to have all the duties and authority granted employees under Article II of Appendix C of the Rutherford County Code; and

**WHEREAS**, it is the intent of the County Manager, and his recommendation to the Rutherford County Board of Commissioners, that certain employees of Rutherford County Animal Control Services have the duties and authority of an "animal control officer" and "county dog warden" pursuant to N.C. Gen. Stat. Chapter 67, Article 5, and to have all other authority granted animal control officers and animal cruelty investigators by the General Statutes of North Carolina; and

**WHEREAS**, these statutory duties and authority are a necessary part of the job responsibilities of certain individuals retained as employees of the Rutherford County Animal Control Services; and

**WHEREAS**, the Rutherford County Board of Commissioners desire to appoint these certain qualified individuals in this capacity.

**NOW, THEREFORE, BE IT RESOLVED** that, upon the recommendation of the County Manager and based upon his appointment of each of the said individuals as employees of Rutherford County Animal Control Services with all the duties and authority granted them under Article II of Appendix C of the Rutherford County Code, the Rutherford County Board of Commissioners appoints James Kilgo, Michelle Reichl, Bryant Patterson, Sherry Watson and Kathy Haulk, pursuant to N. C. Gen. Stat. §67-30, as county dog wardens, with all powers and authority granted such position in accordance with the provisions of N.C. Gen. Stat. Chapter 67, Article 5 (Sections 67-30 *et.seq.*).

**BE IT FURTHER RESOLVED** that each individual so appointed herein shall also have all other authority granted by the General Statutes of North Carolina to animal control officers and animal cruelty investigators.

**BE IT FURTHER RESOLVED** that the County Manager shall fix the salaries, allowances and expenses for each individual so appointed herein accordingly.

**IN WITNESS WHEREOF**, the County of Rutherford has caused this instrument to be signed in its corporate name by its Chairman, attested by its Clerk to the Board, and its corporate Seal affixed, this 1<sup>st</sup> day of May, 2017.

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# C. ID 17-1331 Microfilming of Recorded Documents in the Register of Deeds' Office

Register of Deeds Rachel Thomas requested that information be recorded in the minutes indicating that as of January 1, 2017 recorded documents in the Register of Deeds' Office will be microfilmed. Paper originals will be replaced by microfilm.

## E. ID 17-1333 Juvenile Crime Prevention Council Funding Allocation for Fiscal Year 2017-2018

Mr. Rodney Wesson, Chief Court Counselor of the North Carolina Department of Juvenile Justice and Delinquency Prevention, presented the Juvenile Crime Prevention Council's funding for Fiscal year 2017-2018.

## Commissioner Lovelace moved to approve the Juvenile Crime Prevention Council Funding for Fiscal Year 2017-2018. Commissioner Benfield seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

## F. ID 17-1334 Budget Presentation 2017-2018

Chairman King called the Board's attention to a list of possible dates on which budget meetings could be held.

Commissioner Holland moved to call for a public hearing on June 5, 2017 at 6:00 PM on the recommended budget for Fiscal Year 2017-2018 and to approve other recommended dates for budget workshops. Vice Chairman Toney seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

May 3	4:00 PM	Pay and Classification Study
May 8	4:00 PM	Budget Workshop
May 16	4:00 PM	Budget Workshop (prior to Airport Authority
		Meeting)
May 22	4:00 PM	Budget Workshop
June 5	6:00 PM	Public Hearing
June 8	4:00 PM	Budget Adoption

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County Manager Steve Garrison presented the County Manager's recommended budget for Fiscal Year 2017-2018 stating that the total requests received would have meant an increase of \$11,678,778 or 21.6 cents on the tax rate. Reasons for the increase in the budget were:

- General inflation across departmental budgets
- 2nd year of 3 for full list & measure / turnkey revaluation funding
- RCS and ICC operational and capital budget requests increased
- Rollout of pay class study phase 1 of 3 & annual COLA
- Increase in number of DSS protective services cases
- Increase in IPDC annual dues
- Increase in Regional Health Center allocation
- Increase in rates for employee insurance and retirement benefits
- Critical capital facility, equipment and IT needs still being addressed
- Three fire districts requesting fire district tax adjustments

The three largest categories for funding are Public Safety (20.37%), Human Services (22.53%), and Education which includes the sales tax allocated for debt service and Isothermal Community College Capital Fund (31.70%.) Rutherford County Schools had requested an increase of 56.75% over current funding which totaled \$13,852,431 for operations and \$1,351,644 for Capital Outlay. Isothermal Community College requested an increase of \$127,581 or 5.72%.

The proposed budget did not include

- Most of the new staff positions or reclassification requested
- New non-profit funding requests with the exception of the backpack program
- Contingency funding to cover incidentals and unexpected expenditures
- The full budget requests from RCS, ICC and the county departments

Collections of ad valorem tax, sales tax, and occupancy tax have increased while the unemployment rate percentage has fallen. This is a sign that the economy has begun to recover.

Manager Garrison summarized the recommended FY 2017-2018 budget:

- Total general fund budget: \$64,096,344
- Total budget for all funds: \$83,115,468
- Tax Rate adjusted to 62.7¢ per \$100 valuation
- 1.87% change in operations funding from current FY budget
- 1.87% increase for County
- 1.87% increase for RCS
- 1.87% increase for ICC
- Appropriating \$1,000,000 of fund balance to address critical needs

The Solid Waste Enterprise Fund also presented challenges as funding for recycling has diminished and/or been deleted; capital needs for this department carry a large price tag, the waste hauling contract will increase by 2%, and the projected expenses to operate will increase by approximately \$142,000. To offset these increases, some adjustments were included in the proposed budget:

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- Adjust municipal residential and commercial tipping fee \$5 per ton
- Adjust the C&D tipping fee \$5 per ton
- Adjust annual Availability/User Fee by \$5
- Contract with a consulting firm to research, evaluate and report findings with recommendations regarding:
  - Current & projected operational costs
  - Current & projected capital facility and equipment needs
  - Project revenues and correlate with proposed fee structure to ensure equitable billing
  - Current exemption list

Manager Garrison also reviewed the FY 2017-2018 County Commissioner Goals.

# X. Adjournment

# At 7:17 P.M. Commissioner Holland made a motion to adjourn. Vice Chairman Toney seconded the motion. The vote on the motion was:

**Ayes:** Commissioner King, Commissioner Toney, Commissioner Benfield, Commissioner Holland and Commissioner Lovelace.

Noes: None

Chairman, Board of Commissioners

Vice Chairman, Board of Commissioners

ATTEST:

Clerk, Board of Commissioners