



ROY COOPER  
*Governor*

MICHAEL S. REGAN  
*Secretary*

KIM H. COLSON  
*Director*

February 1, 2017

Mr. Bryan King, Board Chairman  
Rutherford County Board of Commissioners  
228 N. Main Street  
Rutherfordton, NC 28139

SUBJECT: Merger/Regionalization Grant  
Letter of Intent to Fund  
Cliffside Sanitary District  
Merger/Consolidation PER  
September 2016 Application Cycle  
Project No. E-MRF-W-17-0011

Dear Mr. King:


The Division of Water Infrastructure has reviewed your application to the Merger/Regionalization Feasibility Study grant program, and the State Water Infrastructure Authority has approved your project as eligible to receive a grant. The total grant amount will be \$50,000. A grant fee of 1.5% will be invoiced with the grant offer.

The first milestone is the submittal of a preliminary project scope that includes a cost estimate and schedule for each major task by March 1, 2017. Once we receive this information, we will contact you to arrange a meeting to discuss the project scope for the study.

Please note that work conducted prior to scoping meeting may later be determined to be ineligible, so please contact us if you desire to proceed before the meeting.


We look forward to working with you on this project. If you have questions, please contact Amy Simes, PE, Senior Program Manager at 919-707-9192.

Sincerely,



Kim H. Colson, PE

CC: Ms. Angela Mettlen, WK Dickson & Co., Inc., Charlotte  
Mark Hubbard, PE  
MRF File

 Nothing Compares<sup>SM</sup>



PAT MCCRORY

*Governor*

DONALD R. VAN DER VAART

*Secretary*

KIM H. COLSON

*Director*

June 13, 2017

Mr. Bryan King, Board Chairman  
Rutherford County Board of Commissioners  
228 N. Main Street  
Rutherfordton, North Carolina 28139

SUBJECT: Offer and Acceptance for a State Grant  
Project No. E-MRF-W-17-0011  
Wastewater Merger/Regionalization Study

Dear Chairman King:

The County of Rutherford has been approved for a Wastewater Merger/Regionalization Feasibility Grant from the Water Infrastructure Fund in the amount of \$50,000.

Enclosed are two (2) copies of an Offer and Acceptance Document extending a State Grant in the amount of \$50,000. This offer is made subject to the conditions set forth in the Offer and Acceptance Document. Please submit the following items to the Division of Water Infrastructure, 1633 Mail Service Center, Raleigh, North Carolina 27699-1633 within forty-five (45) days of receipt.

1. A resolution adopted by the governing body accepting the grant offer and making the applicable assurances contained therein. (Sample copy attached)
2. One (1) copy of the original Offer and Acceptance Document executed by the authorized representative for the project. Retain the other copy for your files.

All work associated with the Merger/Regionalization Feasibility Study must be completed within 24 months of the date of this letter. The documentation described in the standard conditions of the grant offer should be submitted to this office within 24 months, as well. Any work performed prior to the date of the Letter of Intent to Fund may not be eligible for reimbursement.



Mr. Bryan King, Board Chairman  
June 13, 2017  
Page 2

In addition, the enclosed pay request form must be used for all reimbursement requests. You may make additional copies as needed. Also, enclosed is a memorandum requesting your Federal Identification Number. Please note that your project will be audited in accordance with the General Statutes.

On behalf of the Department of Environmental Quality, I am pleased to make this offer of State Grant funds made available by North Carolina Water Infrastructure Fund.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim H. Colson", is written over a horizontal line.

Kim H. Colson, P.E., Director  
Division of Water Infrastructure, NCDEQ

Enclosures:

Grant Offer and Acceptance Document (2 copies)  
Reimbursement Request form  
Fed ID Request Form  
Resolution to accept Grant Offer (suggested format)  
Grant Fee Invoice

cc: Ms. Angela Mettlen, W.K. Dickson & Co., Inc, (Charlotte)  
MRF

STATE OF NORTH CAROLINA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
DIVISION OF WATER INFRASTRUCTURE

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

Rutherford County Board of Commissioners  
228 N. Main Street  
Rutherfordton, North Carolina 28139

Project Number:

E-MRF-W-17-0011

Project Number:

CFDA Number:

Drinking Water	<input type="checkbox"/>	Additional Amount for	Previous Total	Total Offered
Wastewater	<input checked="" type="checkbox"/>	Funding Increases		
State Revolving Fund (SRF)	<input type="checkbox"/>			
State Reserve Loan (SRP)	<input type="checkbox"/>			
State Reserve Grant (SRP)	<input type="checkbox"/>			
State Emergency Loan (SEL)	<input type="checkbox"/>			
Asset Inventory & Assessment Grant (AIA)	<input type="checkbox"/>			
Merger/Regionalization Feasibility Grant (MRF)	<input checked="" type="checkbox"/>			

Project Description:

Merger/Regionalization Feasibility Study

Total Financial Assistance Offer:

\$ 50,000

Total Project Cost:

Estimated Closing Fee\*:

\$ 750

*For Loans*

Principal Forgiveness:

\$ \_\_\_\_\_

Interest Rate:

0% Per Annum

Maximum Loan Term:

\_\_\_ Years

*\*Estimate closing fee calculated based on grant and loan amount.*

Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law,
- The project is eligible under Federal and State law, and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance,

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

Kim H. Colson, P.E., Director, Division of Water Infrastructure

North Carolina Department of Environmental Quality

Signature

Date

On Behalf of:

Rutherford County

Name of Representative in Resolution:

Title (Type or Print):

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the Assurances and the Standard Conditions.

Signature

Date

<b>STANDARD CONDITIONS FOR MERGER/REGIONALIZATION FEASIBILITY GRANTS</b>
--

1. The recipient acknowledges that no disbursements will be made until the grant fee has been received by the Division of Water Infrastructure.
2. The recipient acknowledges that no disbursements will be made until applicable service agreements or contracts are submitted. The description of work listed on invoices must be included in the scope of work shown on the agreements or contracts.
3. All funds provided pursuant to North Carolina General Statute 159G shall be expended solely for carrying out the approved project and an audit shall be performed in accordance with G.S. 159-34, as amended. **The recipient will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State.** Please note that the State is not a party to any contract(s) and the grant recipient is expected to uphold its contract obligations regarding timely payment.
4. Partial disbursements will be made promptly upon request, subject to adequate documentation of incurred eligible costs and grant match, and subject to the recipient's compliance with the conditions of this grant. Requests for reimbursement must be made using the Division of Water Infrastructure's reimbursement form.
5. The recipient must provide a digital copy of the Merger/Regionalization Feasibility Study in a universally readable format.
6. The recipient must provide an executive level summary of the work performed, any conclusions made, and the next steps to be taken as a result of this work.
7. The recipient must provide approved minutes or a resolution confirming the completed Merger/Regionalization Feasibility Study has been presented to the recipient's governing board.
8. A maximum of 95% of the grant will be paid prior to receipt of the documentation described in Standard Condition Nos. 5, 6, and 7. After receipt of this documentation, final payment will be made once it is requested.

(Suggested Format)

**RESOLUTION BY GOVERNING BODY OF RECIPIENT**

**WHEREAS,** the North Carolina General Statutes Chapter 159G has created Merger/Regionalization Feasibility grants to assist eligible units of government with meeting their water infrastructure needs, and

**WHEREAS,** the North Carolina Department of Environmental Quality has offered a State Reserve Grant in the amount of \$ \_\_\_\_\_ to perform a merger/regionalization feasibility study, and

**WHEREAS,** the (unit of government) intends to perform said project in accordance with the agreed scope of work,

**NOW, THEREFORE, BE IT RESOLVED BY THE (GOVERNING BODY) OF THE (UNIT OF GOVERNMENT):**

That (unit of government) does hereby accept the State Reserve Grant offer of \$ \_\_\_\_\_.

That the (unit of government) does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That (name and title of authorized representative), and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the (date adopted) at (place), North Carolina.

(Signature of Chief Executive Officer)

Date

Date: June 13, 2017

**INVOICE**

**NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY**

Payable to: NC/DEQ-DWI

Mail to: *Attention: Ms. Pam Haven*  
Division of Water Infrastructure  
1633 Mail Service Center  
Raleigh, NC 27699-1633

Bill To: Rutherford County Board of Commissioners  
228 N. Main Street  
Rutherfordton, NC 28139

**Item: 1.5 percent closing fee for AIA Project E-MRF-W-17-0011**

**Grant Amount:** \$50,000

**Grant Fee Amount:** \$750.00

**PAYMENT IS DUE WITHIN 30 DAYS OF THIS INVOICE**

**FOR USE OF DIVISION OF WATER INFRASTRUCTURE**

Deposit to Fund \_\_\_\_\_ Amount Paid \_\_\_\_\_