

FINANCIAL REPORT – SEPTEMBER 18, 2019

For the two months ending August 31, 2019, the contribution from the General Fund for Administrative Expenses is 29.2%, which is 11.6% over budget. The contribution from the General Fund for the Program Expenses is at 22%, which is 5.3% over budget.

The lines that are italicized are new comments that were added this month for lines that are over budget this month. The lines that are not highlighted were over last month and this was the explanation as to why they were over budget last month and continue to be over budget this month.

Administrative Expense Lines:

Salaries Regular, FICA, Medicare FICA, Retirement, 401K – *There were two payrolls in August and we will not receive reimbursement for these expenses until the end of September. The revenue will be received and posted by the end of September.*

Worker's Comp – There is only one invoice paid from this line and this was paid in July.

Professional Services Legal – *This line is over due to over \$2,900.00 in legal advertisements that were paid this month.*

Professional Services Board – The Social Services Board is paid quarterly and the first payment of the year was in July. Also, the annual dues for the Board were paid in July which is a one-time per year expense.

Professional Services IT Analyst – *There were two payrolls in August and reimbursement will not be received until the end of September.*

Adult Services Fees Clerk of Court – This line is over based on filings with Clerk's office for Adult Services.

Professional Services – Deputy - *There were two payrolls in August and reimbursement will not be received until the end of September.*

Fuel – This line is over based on the increase of fuel. These costs fluctuates monthly.

Tires – *This line is over due to a couple of vehicles needing new tires during August.*

Office Supplies – This line is over due to purchasing supplies and copy paper for the Agency up front and will be used for several months. We will watch this line closely.

Travel – This line is over due to expenses for the Child Support Conference and other out of County travel due to training and conferences.

Telephone – *This line is over due to two invoices for the office phones service being paid this month.*

Postage – *This line is over due to a postage deposit being made for the mail machine that will be used over the next few months.*

Maintenance to Vehicles – This line is over due to maintenance on vehicles and the cost of repairs on two vehicles due to accidents.

Software Maintenance – This line is over due to the Software Maintenance invoices being paid in July for the year.

Employee Training – This line is over due to the expense of the registration fees for the Child Support Conference and the Social Services Institute being paid in July. These are the two major expense items that will be paid from this line.

Rentals – *This line is over due to the payment of the lease for the mail machine. This is paid quarterly.*

Dues & Subscriptions – This line is over due to the one invoice that is paid from this line being paid in July.

Capital Outlay Data Automation – *This is over due to the servers being purchased and renewal of maintenance being paid from this line. These are one-time costs that were budgeted.*

Day Sheet Software – The one invoice budgeted to this line was paid in July.

Program Expense Lines:

TANF EA – This line is over based on needs of the clients.

State Foster Care – This line is over based on cost of care for children in custody.

Family Reunification – This line is over due to mental health evaluations and summer day care costs being paid in July. We will watch this line to make sure we do not go over budget.

IVE Foster Care – This line is over based on cost of care for children in custody.

Drug Screenings – *This line is over budget, but we are watching this closely and reviewing the costs.*

Adoption Vendor Payments – This line is over based on needs of children. These expenses are 100% reimbursable.

Title II Chore – *This line will be watched closely to make sure we do not go over for the year.*

Unclaimed Bodies/DDS/Discretionary Funds – *This line is over due to \$2,339.30 DDS costs that have been paid in July and August which will be reimbursed by the end of the month. These funds are 100% reimbursable.*