

FINANCIAL REPORT – FEBRUARY 19, 2020

For the seven months ending January 31, 2020, the contribution from general fund for administrative expenses is 55.6%, which is 2.7% under budget. The contribution from the general fund for the program expenses is at 89.5%, which is 31.2% over budget. The program expenses will continue to be over budget until a budget amendment is posted in March.

New lines that are over budget this month that were not over budget last month are italicized.

Administrative Expense Lines:

Salaries Regular, and 401K – There has been eight pay periods in seven months and longevity was also paid in November.

Salaries Temporary – *The increase is due to temporary workers having additional hours during the month of December and the first week in January. These hours were reduced once the LIEAP funding was depleted.*

Worker's Comp – There is only one invoice paid from this line, and this was paid in July.

Professional Services Other – Invoice paid in December to Gould Killian in the amount of \$14,050.00 for the DSS portion of the audit.

Board Expense – *This line is over due to the Board being paid quarterly instead of monthly.*

Professional Services Imaging – Additional \$442.00 charge for a one-time pickup that was made for old records that were in storage.

Professional Services – Deputy - There have been eight pay periods in seven months.

Tires – This line is over due to several vehicles needing new tires during August, September and October.

Office Supplies – *This line is over due to supplies being purchased for the year and also a shredder being purchased for the Child Support Department. We will watch this line closely to make sure we do not go over budget.*

Travel – This line is over due to expenses for Child Support Conference and other out of County travel due to training and conferences.

Telephone – *This line is will most likely be over for the year. We will have to move funds from Data Automation to cover this overage.*

Postage – *This line is due to funds on the postage machine being paid up front and then used as needed.*

Maintenance to Vehicles – This line is over due to maintenance on vehicles, and the cost of repairs on two vehicles due to accidents.

Software Maintenance – This line is over due all invoices are paid for the year. We will move funds from Capital Outlay Data Automation to cover this overage.

Employee Training – This line is over due to the expense of the registration fees for the Child Support Conference and the Social Services Institute being paid in July. These are the two major expense items that will be paid from this line.

Rentals – *This line is over due to the invoices being paid quarterly for the rental of the postage machine.*

Dues & Subscriptions – This line is over due to all invoices are paid for the year.

Capital Outlay Data Automation – This is over due to most of the items that were budgeted being purchased in the first three months of this fiscal year.

Day Sheet Software – The one invoice budgeted to this line was paid in July.

Capital Outlay – HVAC Plan – This line is over due to the entire purchase being shown as a PO in the encumbrance line. This expenditure was approved by the State, but will be depreciated over the period of five years.

Program Expense Lines:

State Foster Care – This line is over based on cost of care for children in custody.

IVE Foster Care – This line is over based on cost of care for children in custody. This line will be revised to actual spending after the March budget amendments are posted.

Drug Screenings – This line is a little over budget, but we are watching this closely and will review the costs.

Links Special – This line is over based on needs of the foster children. These expenses are 100% reimbursable.

Adoption Vendor Payments – This line is over based on needs of children. These expenses are 100% reimbursable.

Crisis Intervention – This line is over budget due to the need of clients.

***LIEAP** – This line is over due to all funds being depleted during the month of December and invoices were paid in January. We will receive reimbursement during the month of February.*

Title II Chore – This line will be watched closely to make sure we do not go over for the year.

Unclaimed Bodies/DDS/Discretionary Funds – This line is over due to an Administrative Error overpayment that had to be paid this month for Child Care.

Aid to the Blind – The one invoice that is paid from this line has been paid for the year.