



# Memo

To: Hazel Haynes, Clerk to the Board

From: Sherry Lavender, Revenue Director

Date: 06/17/2020

Re: FY 2019-20 Annual Collections Settlement Report and Charge to Collect FY 2020-21 taxes

Hazel,

I will need to present the FY2019-2020 Annual Collections Settlement Report. We will compile the report on July 6, 2020 and will have copies available Thursday, July 2, 2020. There is nothing to approve, it will be a report that gives our total collections as of June 30, 2020 and a final collection rate.

In addition, as Tax Collector, I will need to have the charge to collect the taxes for the Fiscal Year 2020-2021 approved. I have attached a copy of the document that needs approval from the board.

Thank you,

A handwritten signature in black ink that reads "Sherry Lavender". The signature is written in a cursive, flowing style.

Sherry M. Lavender  
Revenue Director