

MEMORANDUM OF AGREEMENT
Between
Rutherford County Veteran Service Office
303 Fairground Rd.
Spindale, NC 28160
And
Readjustment Counseling Service (RCS)
North Atlantic District Office
Towson, MD 21204

I. PURPOSE:

This Memorandum of Agreement (MoA) is entered into between the U.S. Department of Veterans Affairs, Rutherford County Veteran Service Office, 303 Fairground Rd., NC 28160, and the U.S. Department of Veterans Affairs, Readjustment Counseling Service (RCS) , North Atlantic District Office, 305 W Chesapeake Ave, Suite 300, Towson, MD 21204, collectively referred to as the "Parties." This MoA sets forth a structure in which both entities work in a mutually beneficial manner to establish and define responsibilities to support (two) Readjustment Counseling Service (RCS) counselors with space necessary to fulfill daily official business operations at the Rutherford County Veteran Service Office.

II. BACKGROUND:

VA's mission is to fulfill President Lincoln's promise, "[t]o care for him who shall have borne the battle and for his widow, and his orphan" by serving and honoring the men and women who are America's Veterans in accordance with Federal law.

Readjustment Counseling Service

RCS's mission is to welcome home and honor those who served, those still serving, and their families by reaching out to them, engaging their communities, and providing them with quality readjustment counseling and timely referral.

III. RESPONSIBILITIES:

Rutherford County Veteran Service Office

1. Provide adequate space, during established clinic operational hours, to support two RCS employees including a private office, access to common areas including two restrooms, break rooms, conference rooms and areas deemed necessary and appropriate to support administrative and business-related activities.
2. Provide VA network and telephonic access to assist in carrying out daily duties including computer, landline telephone, wireless network (if available), facsimile, printer, video teleconference systems, and scanning capabilities.

Readjustment Counseling Service

1. Acknowledges that Vet Center staff are guests of the Rutherford County Veteran Service Office and will at all times maintain appropriate courtesies to staff, veterans and families whose primary purpose is obtaining services through the Rutherford County Veteran Service Office.

2. Comply with all rules and regulations established by VA, VHA, and RCS including Privacy and HIPAA compliance and all other regulations set forth while guests of the VA facility.

3. RCS employees and related activities remain under the supervisory control and authority of the Deputy District Director, North Atlantic District Office, Zone 3.

VI. POINTS OF CONTACT:

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